

CERTIFIED EMPLOYEE APPLICATION  
LANESVILLE COMMUNITY SCHOOLS  
2725 CRESTVIEW AVENUE  
LANESVILLE, IN 47136

Application form must be submitted, along with letter of intent, copy of licenses, and certifications, college placement credentials, and resume.

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PERSONAL INFORMATION

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Name \_\_\_\_\_

Present Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

Home Phone \_\_\_\_\_ e-mail \_\_\_\_\_

Current Position \_\_\_\_\_

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AUTHORIZATIONS AND RELEASE FORM

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- Yes \_\_\_\_\_ No \_\_\_\_\_ 1. Are you presently being investigated or under procedure to consider your discharge for misconduct by your present employer?
- Yes \_\_\_\_\_ No \_\_\_\_\_ 2. Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?
- Yes \_\_\_\_\_ No \_\_\_\_\_ 3. Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of sexual conduct with another person, mishandling of funds, or criminal conduct?
- Yes \_\_\_\_\_ No \_\_\_\_\_ 4. Have you ever been charged with or investigated for physical or sexual abuse of anyone?
- Yes \_\_\_\_\_ No \_\_\_\_\_ 5. Have you ever been charged with, pleaded guilty or "no contest" to, or been convicted of any crime involving sexual abuse of any person or of any other crime of moral turpitude?
- Yes \_\_\_\_\_ No \_\_\_\_\_ 6. Have you ever been convicted of a misdemeanor and/or felony, or ever entered a plea of guilty or a plea of "no contest" or has any court ever deferred further proceedings without entering a finding of guilty, or place you on probation for any crime?

If you have checked "yes" to any of these questions, please explain on a separate paper, including the date of the incident, charge, any court action taken, the offense in question, and the address of the court involved.

I hereby authorize, being aware of the provisions of Public Law 93-380, to provide a waiver of the above law's provisions. I hereby grant authorization to the Lanesville Community School Corporation to check my employment history, including, without limitation, information pertaining to my employment from any of my present or former employers, supervisors, or co-workers in any bona fide school corporation; reference checks, personal credit check, and to seek the release of investigatory information, including a "limited criminal history" possessed by any private or public employers, or local, state, or federal agencies to provide the Lanesville Community School Corporation any information they may release concerning the matter described herein, and will cooperate to the extent necessary to obtain the release of this information.

I expressly waive in connection with any request for, or provision of such information, any claims or causes of action, including without limitation, defamation, infliction of emotional distress, invasion of privacy or interference with contractual relations that I might otherwise have against the Lanesville Community School Corporation, its officials, employees, trustees, or agents, any individual, corporate, and/or agency provider of such information. I have read this authorization and release of all claims, and expressly agree to the terms set out herein.

Date \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

Should this application be treated as confidential with regard to your present employer?

Yes \_\_\_\_\_ No \_\_\_\_\_

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### PRESENT CONTRACTUAL RELATIONSHIP

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Length of Present Contract: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Present Salary: \_\_\_\_\_ Date Available: \_\_\_\_\_

Employer: \_\_\_\_\_

I certify that, to the best of my knowledge and belief, the preceding statements are true, correct, and complete. I further understand that this application will become a part of my personnel file, should I be employed, and that any false or misleading information shall be sufficient grounds for refusal and termination of the contract.

Date: \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

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AUTOBIOGRAPHICAL STATEMENT (IMPORTANT)

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Write or word process on a separate sheet, a full statement concerning your experiences, outside of school, which may affect your teaching, and any unique qualifications which may distinguish you from candidates with otherwise similar qualifications.

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RELEASE AND ACKNOWLEDGMENT

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I hereby authorize all persons, firms corporations, educational institutions and organizations of any kind to release to the Lanesville Community Schools any and all information, files or records pertaining to this application and to permit inspection, and to furnish copies of, any documents pertinent to this application. I further authorize any and all persons in any capacity to answer any and all questions in any form that may be submitted to them concerning this application.

I hereby acknowledge that each and every statement made in this application is true and complete to the best of my knowledge and belief; I further agree to contact Lanesville Community Schools and correct any statement contained herein and discovered to be untrue or incomplete prior to my employment at Lanesville.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_

\_\_\_\_\_  
Signature

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DISCRIMINATION POLICY

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It is the policy of the Board of Trustees that no person shall, on the grounds of race, color, national origin, creed, religion, sex, marital status, status with regard to public assistance, age, or disability be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any educational program or in employment, or recruitment, consideration, or selection, therefore whether full-time or part-time under any educational program or activity operated by the district.