

## IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

The Paperwork Burden Reduction Act of 2024 provides that employers are not required automatically to distribute Forms 1095-B and 1095-C to full-time employees and other employees enrolled in the health plan. You may receive a copy of the Form 1095 by submitting a written request to:

Lanesville Community School Corporation  
2725 Crestview Ave NE  
Lanesville, IN 47136  
812-952-2555 x362  
simlerc@lanesville.k12.in.us

## HOW TO ACCESS YOUR ELECTRONIC 1095-C FORM

<https://my.doculivery.com/External/Lanesville/Login.aspx>

- Enter your user id (lanesville, all lower case, followed by your employee# - ex: lanesville123)
- Enter your password. If it's your first time logging in your password will be the last 4 of your social security number.
  - Click on the Tax Forms tab.
  - Click on the 1095-C you would like to view.

If you have trouble logging in contact Human Resources at x362

